

Eastside Friends of Music

Board of Directors Meeting Minutes

January 23, 2020, 7:00 PM
Casa Grande High School (Staff Lounge or Music Building)
333 Casa Grande Road
Petaluma, CA 94954

ATTENDEES: Lee Ann Magoski (LM), President; Laura Thornton (LT), Vice President; Jeanine Comella (JC), Treasurer; Kelli Whyte (KW), Secretary; Sean Millard (SM), Music Director; Lisa Velasquez (LV), Uniform Coordinator; Emily Desenberg, Community Member

- 7:00** **Call to Order** (Lee Ann Magoski)
7:02 PM
- 7:02** **Adoption and Approval of Agenda** (Lee Ann Magoski)
VOTE TO ADOPT AGENDA
First: JC
Second: LT
Discussion: None
All in Favor: Unanimous
Opposed: none
Abstained: none
- 7:04** **Approval of Minutes** (Lee Ann Magoski)
Approval of November 21, 2019 meeting minutes emailed January 20, 2020
VOTE TO APPROVE MINUTES
First: LV
Second: JC
Discussion: Change header from Agenda to Minutes
All in Favor: Unanimous
Opposed: none
Abstained: none
- 7:06** **Approval of Treasurer's Report** (Lee Ann Magoski / Jeanine Comella)
Approval of the Treasurer's Report sent out via email on January 5, 2020.
VOTE TO APPROVE TREASURER'S REPORT
First: KW
Second: LT
Discussion: JC proposes to swap Winter Concert funds raised with Jazz Dinner Dance funds to be raised to apply to Music in the Parks 2020 since the Jazz event will happen after deposit monies need to be paid. JC would like to seek a volunteer to audit books annually as a general accounting practice.
All in Favor: Unanimous
Opposed: none
Abstained: none
- 7:15** **Reports** (Lee Ann Magoski)
- Eastside Friends of Music / Petaluma Music Boosters Bingo Report (Alisha Krupinsky)
 - .1. Alisha not present, report given by LM: 2 out of 3 co-chairs identified, Alisha has not connected with Heather Burton. KW will reach out to get them together.
 - .2. SignUpGenius is working well, SM would noted a new hyperlink needs to be posted to EFM website for every SignUpGenius sent out.

- .3. PHS has new Boosters President and Bingo leader; PHS Treasurer will share all reports with Sean (new). Transition to new people well received.
- 7:25 • Old Adobe Union School District / Waugh School District Music Programs Report (Brandon Day / Sadie Sonntag)
 - .1. Not present
- 7:30 • Kenilworth Junior High School Music Program Report (Roxanne Hopkins)
 - .1. Not present
- 7:35 • Casa Grande High School Choral Music Program Report (Sadie Sonntag)
 - .1. Not present
- 7:40 • Casa Grande High School Instrumental Music Program Report (Sean Millard)
 - .1. Jazz Bands at CMEA were successful, JV performed for comments only and Varsity took three awards.
- 7:45 • Sonoma County Honor Band Report (Sean Millard)
 - .1. Saturday at 7:30 in Green Music Center, 22 CGHS students; 10 KJHS students.
- 7:50 • NorCal Honor Band & Choir Report (Sean Millard / Sadie Sonntag)
 - .1. Overnight field trip approved by PCS which then assumes responsibility and liability as school field trip.

Updates & Discussion Items (Lee Ann Magoski)

- 7:55 • By-Laws Signing by Directors
 - .1. Directors signed previously approved By-Laws creating a ratified copy of the document.
- 7:55 • Fundraising (Sean Millard)
 - .1. SM looking for parent volunteer co-chairs to take on fundraising, will send email and will ask at monthly Boosters meeting, slated to begin in February 2020.
- 8:00 • Senior Scholarships (Jeanine Comella / Sean Millard)
 - .1. Dr. Osterman happily agreed to accept scholarship money for band students to be awarded by CGHS at Senior Awards Night. EFM will donate money to CGHS through counseling department and identify scholarship student(s).

VOTE TO REDUCE BUDGETED SCHOLARSHIP AMOUNT TO \$1,000 AND AWARD \$500 TO TOP TWO STUDENT CANDIDATES

First: KW
 Second: JC
 Discussion: Decided to give scholarships to top two students and not give one each to band and choir
 All in Favor: Unanimous
 Opposed: none
 Abstained: 1

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- 8:10 • Insurance: Liability and Directors and Officers (Kelli Whyte)
 - .1. Awaiting response from insurance agent recommended by Carla Havercamp, agent is reviewing By-Laws
- 8:20 • Logo merchandise sales (Laura Thornton)
 - .1. LT received seven t-shirt/sweatshirt orders, with only four orders paid.

VOTE TO ORDER INVENTORY OF LOGO MERCHANDISE TO ENSURE QUANTITY PRICING AND ABILITY TO ORDER – NOT TO EXCEED \$1,500

First: KW
 Second: SM
 Discussion: EFM doesn't want to hold checks until minimum order quantity is reached, having an inventory allows for immediate purchase.

All in Favor: Unanimous

Opposed: none

Abstained: none

8:25 Future Business (Lee Ann Magoski)

- Disney Trip 2021, discussion around moving trip to once every four years (one time in a student's time at CGHS)
- SM received no feedback about cancelation of 2020 trip and will create a Google form to gauge interest for 2021

8:30 Adjournment (Lee Ann Magoski)

- Adjourned 8:30 PM

Future Meeting Dates:

April 23, 2020