

**Eastside Friends of Music**  
**Board of Directors Meeting Minutes**

*Wednesday, April 24, 2019 at 7:00 PM*  
*Casa Grande High School (Staff Lounge)*  
*333 Casa Grande Road*  
*Petaluma, CA 94954*

1. **Call to Order - 7:00 PM** (Carl Hallberg)
  - Called to Order at 7pm
  - Present: Sean Millard, Carl Hallberg, Dan Ellecamp, Carla Haverkamp, Jeanine Comella, Roxanne Hopkins, Brenda Jo Smith, Kimi Minnick, Alisha Krupinsky. Parent Visitors: Lee Ann Magoski, Lisa Velasquez, Kelli Whyte, Emily Desenberg.
  
2. **Adoption and Approval of the Agenda** (Carl Hallberg)
  - 2.1 Approval of the agenda for April 24, 2019
    - Alisha/Dan motion for approval. All in favor.
  
3. **Approval of the Minutes** (Carl Hallberg)
  - 3.1 Approval of the minutes from January 16, 2019 sent out via email on April 20, 2019
    - Alisha/Dan motion for approval. All in favor.
  
4. **Election of Eastside Friends of Music Board of Directors for 2019-2020 School Year** (Brenda Jo Smith)
  - 4.1 Votes taken by ballot as per bylaws Article 3, Section 8
    - Ballots to remain with minutes.
  - 4.2 Votes tallied by acting secretary, Brenda Jo Smith
  - 4.3 Results announced by Brenda Jo Smith
    - President* Lee Ann Magoski
    - Vice Presidents* Dan Elleamp & Carla Haverkamp
    - *Secretary* Kelli Whyte
    - *Treasurer* Jeanine Comella

Positions Where No Vote is Necessary

CGHS Instrumental Music Director Sean Millard

CGHS Choral Music Director Sadie Sonntag

KJHS Music Director Roxanne Hopkins

Elementary Music Teachers Brandon Day & Sadie Sonntag

Bingo Coordinator Alisha Krupinsky

Member at Large Kimi Minnick

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- 5. Approval of the Treasurer's Report (Carl Hallberg / Jeanine Comella)**
  - 5.1 Approval of the Treasurer's Report**
    - Sean/Carla motion for approval. All in favor.
    - Special Note: Dan Ellecamp audited first six months of year; all good.
  
- 6. Reports (Carl Hallberg)**
  - 6.1 Eastside Friends of Music / Petaluma Music Boosters Bingo Report (Alisha Krupinsky) by Lee Ann Magoski.**
    - 3<sup>rd</sup> Quarter payout, \$6515.67
    - Next quarter will be better as two deposits were missed.
    - Volunteer Parents Needed
    - Co-Chairs Recruitment on going.
      - Alisha sent email for both of the needs.
    - Bingo Information Night for parent training in the works.  
The following are discussion points during meeting.....
    - Sunday Booster volunteers showing up on Saturday nights. Sean w/Kelli to meet with boosters.
    - Continuing discussion in regards to low volunteerism; Kelli suggests outreach for Bingo with clear communication about commitment.
    - LeeAnn – New chairs have been purchased for co-chairs (callers/cashiers).
    - Concerns about Bingo machine being inoperative soon; losing counts.
    - Petaluma/Casa Grande co-chairs need to be in unison in regards to who is in Charge. Kimi suggests co-chair meeting.
    - Dan – Asks whether there are any discussions with future 9<sup>th</sup> grade parents as to co-chairs. Roxanne to contact Heather Burton.
  
  - 6.2 Old Adobe Union School District / Waugh School District Music Programs Report (Brandon Day / Sadie Sonntag) Both Absent.**
    - Sadie Sonntag sent via email. See attachment.
  
  - 6.3 Kenilworth Junior High School Music Program Report (Roxanne Hopkins)**
    - 4/27/19 Butter & Egg Days Parade
    - 4/27/19 Dine & Donate Chipotle Grill 4pm-8pm. Proceeds to benefit students at Music in the Park (Admission & Transportation).
    - 5/10/19 Giants Game
    - 5/10/19 Spring Concert
    - 5/18/19 Music in the Park

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### **6.4 Casa Grande High School Choral Music Program Report (Sadie Sonntag)**

**6.4.1** Remaining schedule for 2018-2019 school year can be found at  
[www.cghsmusic.weebly.com](http://www.cghsmusic.weebly.com)

- \*\* CHECK WITH SEAN RE: EMAIL SADIE SENT (COPY & PASTE) \*\*

### **6.5 Casa Grande High School Instrumental Music Program Report (Sean P. Millard)**

**6.5.1** Remaining schedule for 2018-2019 school year can be found at  
[www.cghsmusic.weebly.com](http://www.cghsmusic.weebly.com)

- Updates on line.

**6.5.2** 2019 - 2020 trip will most likely be to Anaheim/Disneyland as a part of the Worldstrides Onstage Heritage Music Festivals. It will be instrumental groups only.

- No Choral Attendance this year due to logistics, unforeseen problems, and Sadie's 2<sup>nd</sup> year.

- Changes this year to Anaheim/Disneyland Trip....

- o Parents to pay Worldstrides Onstage Heritage directly. Educators and Treasurer will have access to see if students are paying. The only thing EFM will be asked for would be scholarships. Sean to ask about fundraisers being applied to student accounts. The trip costs include tickets to Disneyland and Medieval Times, bus, and hotel. Sean to check into local bus company.

**6.5.3** Initial details and information will be worked out in May 2019 and distributed to families before school lets out for the summer (if not then... soon after in an email / mailer).

- All Band Parents, including incoming 9<sup>th</sup> grade class.

### **6.6 Sonoma County Honor Band Report (Sean P. Millard)**

**6.6.1** Invitation offered to Dr. Matthew Morse (Sac State) to direct 2020 High School Honor Band

- Waiting to hear back from him. No response as of 04/24/19.

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**6.6.2** Arlene Burney will be the 2020 Middle School Honor Band Director – At Sean request.

**6.7** Norcal Honor Band & Choir Report (Sean P. Millard / Sadie Sonntag)

**6.7.1** 2020 Nor Cal Honor Band & Choir will be at CSU, Humboldt on February 6-8, 2020.

- Overnight (Thursday / Friday)
- Shouldn't be any cost to EFM unless scholarships are requested.

**7. Updates & Discussion Items** (Carl Hallberg)

**7.1** Paypal / Venmo update (Jeanine Comella)

**7.1.1** Working on adding Paypal button to website

- Jeanine – 2.2% fee + transaction fee for the convenience of paying electronically.
- Dan suggests advising preferred payment method be cash/check vs website price.

**7.2** Thunderstar Payments & Collections (Sean P. Millard / Brenda Jo Smith)

**7.2.1** Email sent out to E.F.M. Board of Directors on Friday, April 5, 2019 with PDF of letter from California Public Utilities Commission

**7.2.3** Have not heard back yet from Sonoma County District Attorney's office as of Saturday, April 20, 2019.

- Under agreement between the California Public Utilities Commission and Thunderstar, EFM will receive two reimbursement payments of \$1,200 each totaling the \$2,400 owed to EFM from Thunderstar.
- 1<sup>st</sup> payment of \$1,200 received May 15, 2019
- 2<sup>nd</sup> payment of \$1,200 should be received by June 15, 2019.

**7.3** Santa Cruz Jazz Festival Recap (Sean P. Millard)

**7.3.1** Financials from Santa Cruz Trip emailed to E.F.M. Board of Directors by Jeanine Comella on Saturday, April 20, 2019.

- Dan sent questions via email, which was cc'd to all EFM Board Members.
- During meeting additional question.....
  - o What is EFM's refund policy?
  - o At what point does EFM say no refund?
    - Discussion....EFM cannot refuse to refund student monies.

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- 7.4** Steps taken in regards to finances, Vanguard, etc.  
(Jeanine Comella / Sean P. Millard)
- Roxanne to meet w/Jeanine in regards to KJHS.
- 7.5** Uniform Purchase Update (Jeanine Comella / Sean P. Millard / Lee Ann Magoski)
- Cost of band uniform is \$708.69 + tax and shipping.
    - o \$242.09 for Jump Pant
    - o \$466.60 for Jackets
  - Jump Pants are the most worn and in need of replacement.
  - Current Uniform Account Balance, \$24,000.
- 7.6** Petaluma Music Festival Volunteerism (Sean P. Millard)
- Volunteers Needed
    - o Sean posting need and advertisement of the Musical Festival in social media.
    - o Emails have been sent to parents.
    - o Weblink posted on band's website.
    - o Sean challenged EFM Board Members to sign up for shifts.
- 7.7** E.F.M. Board presence at music functions (Sean P. Millard)
- Beginning at the 5/22 Spring Concert, Sean to introduce EFM Board Members
- 7.8** Selection of first meeting date for 2019-2020 school year
- 7.7.1** Should be in September 2019 according to by-laws. Any change in this needs to be agreed upon by all members of the 2019-2020 Board of Directors.
- Dan suggests first meeting of school year take place before the start of school. EFM Board Members agreed.
  - First Meeting Thursday, August 8, 2019 @ 7pm.
- 7.7.2** Meetings beyond this will be decided at this agreed-upon first meeting.

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### 7.9 Other

- Scholarships – Dan currently sees or scholarships as a parting gift, in lieu of a true scholarship to help fewer students receive a merit-based scholarship to continue their music pursuits. He suggests we model our senior year scholarships after PHS.
- Sean motions to keep this year \$8,000 in scholarships as it has been allocated in the past.
  - o Motion approved.
- Future Scholarship allocation will be discussed at a later time.
- Spring Concert – Senior Awards
  - o Sean asked EFM for \$150 to provide all seniors with flower lays
    - Dan motions suggest.
      - Motion approved.

### 8. Future Business (Carl Hallberg)

- Funding for Scholarships
- Disneyland 2020 Funding
- Method for EFM Board Members Nomination for future vacancies.
  - o Dan suggests it be open to all music parents.
- Sync Uniform Cost in regards to contribution structure.
- Parent Open House

### 9. Adjournment (Carl Hallberg)

- Adjourned at approximately 9pm.

### Future Meeting Dates:

- First Meeting, Thursday, August 8, 2019
- All other meeting dates to be discussed at agreed upon at first meeting.