

**Eastside Friends of Music**  
**Board of Directors Meeting Agenda**

**Thursday, November 20, 2019 at 7:00 PM**  
**Casa Grande High School (Staff Lounge or Music Building)**  
**333 Casa Grande Road**  
**Petaluma, CA 94954**

**Attendees:**

Lee Ann Magoski, President (LM)  
Laura Thornton, Vice President (LT)  
Jeanine Comella, Treasurer (JC)  
Kelli Whyte, Secretary (KW)  
Sean Millard, Chief Executive Officer (SM)  
Sadie Sonntag (SS)  
Alisha Krupinsky, Bingo Chairperson (AK)  
Lisa Velasquez, Uniform Coordinator (LV)  
Carla Haverkamp (CH)  
Lisa Kearney (LK)

**1. Call to Order - 7:00 PM** (Lee Ann Magoski)

7:03 pm

**2. Adoption and Approval of the Agenda** (Lee Ann Magoski)

**2.1** Approval of the agenda for November 20, 2019

VOTE TO ADOPT AGENDA

First: SM

Second: JC

Discussion: Correct meeting date at header to today's date

All in Favor: Unanimous

Opposed: none

Abstained: none

**3. Approval of the Minutes** (Lee Ann Magoski)

**3.1** Approval of the minutes from the August 8, 2019 meeting sent out via email on August 23, 2019.

VOTE TO APPROVE AUGUST 8, 2019 MINUTES

First: AK

Second: SM

Discussion: Change spelling of Magoski

All in Favor: Unanimous

Opposed: none

Abstained: none

- 3.2** Approval of the minutes from the September 24, 2019 meeting sent out via email on September 25, 2019.

VOTE TO APPROVE SEPTEMBER 23, 2019 MINUTES

First: AK

Second: SM

Discussion: Change spelling of Magoski

All in Favor: Unanimous

Opposed: none

Abstained: none

**5. Approval of the Treasurer's Report (Lee Ann Magoski / Jeanine Comella)**

- 5.1** Approval of the Treasurer's Report sent out via email on November 9, 2019.

VOTE TO APPROVE TREASURER'S REPORT

First: AK

Second: KW

Discussion: JC How to allocate bingo funds move to next meeting

All in Favor: Unanimous

Opposed: none

Abstained: none

**6. Reports (Lee Ann Magoski)**

- 6.1** Eastside Friends of Music / Petaluma Music Boosters Bingo Report  
(Alisha Krupinsky / Lee Ann Magoski)

**6.1.1** Need for Bingo chairs

- Need four to five co-chairs to manage 13 shifts, currently AK, Jennie Belknap (new in training)
- Kristin resigned with two weeks' notice to end at end of November
- LM resigned with six months' notice to end in December
- AK is training and shadowing new chairs this year
- Bingo ends in January if new co-chairs are not identified PJHS will take over CGHS bingo nights and subsequent income
- Critical need to secure volunteers or funding from bingo will cease
- KW will draft bingo email to families regarding urgent need

**6.1.2** Ongoing issue with lack of parent volunteers

- LV/JM have parent volunteer willing to create and maintain a Sign-Up Genius account which will streamline and automate some volunteer tasks
- AK to work with SM to pick date to showcase how bingo, how it works and expectations to CGHS volunteers

- Suggestions to draw volunteers to offer incentives such as priority seating at concerts; priority parking for concerts; SS will offer one private lesson; more raffle opportunities during bingo shifts

- Recruit 18-year old seniors

**6.2** Old Adobe Union School District / Waugh School District Music Programs Report (Brandon Day / Sadie Sonntag)

La Tercera purchased \$10,000 in new high-end instruments

Loma Vista also purchased additional instruments

**6.3** Kenilworth Junior High School Music Program Report (Roxanne Hopkins)

- SS reported KJHS started choir

**6.4** Casa Grande High School Choral Music Program Report (Sadie Sonntag)

SS working on getting a clear picture of bingo and its volunteer needs for outreach to choir families

**6.5** Casa Grande High School Instrumental Music Program Report (Sean P. Millard)

**6.6** Sonoma County Honor Band Report (Sean P. Millard)

- SM will work to identify students

**6.7** Norcal Honor Band & Choir Report (Sean P. Millard / Sadie Sonntag)

- SM and SS will work to identify students

**7. Updates & Discussion Items** (Lee Ann Magoski)

**7.1** 2020 Band Trip (Sean P. Millard)

**7.1.1** Trip canceled due to lack of funding from student families

**7.1.2** Will reschedule for spring of 2021

**7.1.3** Six Flags, Discovery Kingdom on May 2, 2020 as replacement for this year

- SM/JC making survey which will include explanation of cost options for Music in the Parks to include performance only, students with park passes, students paying for performance and park

**7.2** Fundraising (Sean P. Millard)

**7.2.1** Group fundraisers (Dine & Donates / Jazz Dinner Dance)

- Gina Husary is scheduling D&Ds every month; we've received about \$500 from Chipotle and Panda Express. Mary's event was 11/20 with no report of income
- Request to coordinate with KJHS so D&Ds are not offered in same week
- Request to coordinate with KJHS regarding restaurants that limit number of fundraisers per group (EFM) per year, both schools use EFM tax id
- Jazz Dinner Dance is in planning stages for March 13, 2020 at CGHS; no jazz trip this year so proceeds will benefit whole group

**7.2.2** Individual fundraisers (See's Candies)

- Vanessa Gloster is running current See's Candies fundraiser to benefit individual students' trip funds
- Vanessa is planning an additional fundraiser for Spring

### 7.2.3 Other Ideas (Swag, etc.)

- LT has submitted new spirit wear designs to SM
- SM has requested approval for bulk purchase of spirit wear shirts; EFM board will vote via email on amount after an estimate is provided
- LV can provide LT with approximate sizes of this year's students
- LT will procure estimate to include extras for adults and send to board for email vote
- If approved, LT will place order
- SM would like to follow industry best practice of marketing CGHS through promotional items

### 7.3 Senior Scholarships (Jeanine Comella / Sean Millard)

- Discussion regarding new way to distribute senior scholarships
- SM will reach out to Petaluma Education Foundation (PEF) to see if it is willing to administer EFM scholarships and to Brett Sklove, head counselor at CGHS, to see if CGHS is willing to administer EFM scholarships
- Decision regarding 2019/2020 scholarships to be decided in January 2020

### 7.4 CGHS / EFM Actual BOOSTERS (Sean P. Millard / Jeanine Comella)

#### 7.4.1 Boosters meet monthly

#### 7.4.2 E.F.M. still meets quarterly...with boosters immediately following

- Suggested start of community boosters is January 2020
- Formation of booster meetings will allow many of the non-essential EFM agenda items to move to boosters

### 7.5 Insurance: Liability and Directors and Officers

- KW researched former insurance provider that stopped insuring educational subgroups like EFM; have one current quote and one old quote, both appear to be under \$300 per year

VOTE TO APPROVE PURCHASE OF INSURANCE: LIABILITY AND DIRECTORS AND OFFICERS

First: JM

Second: LM

Discussion: Not to exceed \$500, CH will review insurance covered options

All in Favor: Unanimous

Opposed: none

Abstained: none

### 7.6 Selection of Meetings for 2019-2020 School Year

#### 7.5.1 Suggested dates are (all at 7:00 PM):

Thursday, November 21, 2019

Thursday, January 23, 2020

Thursday, April 23, 2020

7.7 Other

- SS item moved to KJHS music program report

8. **Future Business** (Lee Ann Magoski)

- None

9. **Adjournment** (Lee Ann Magoski)

- 9:05 pm

VOTE TO ADJOURN MEETING

First: KW

Second: JC

Discussion: None

All in Favor: Unanimous

Opposed: none

Abstained: none

**Future Meeting Dates:**

TBD